



See how Karen Rogers checks for understanding after she introduces her classroom mgmt. plan.

Karen introduces her students to classroom procedures with a PowerPoint presentation. She uses a worksheet to reinforce their understanding of the procedures.

Karen's students discuss and model each procedure as they complete the worksheet. When students finish the assignment, Karen collects and reviews the answers on the worksheet to allow her to check for understanding. This provides documentation that students know and understand the procedures.

Karen's students keep this worksheet in their binders for review and reinforcement throughout the year. Karen says, "Having students complete the procedure worksheet as their very first assignment tells them just how important procedures are."

1. Why do we have classroom procedures?

2. Where do you find the bellwork assignment, daily objective, and agenda?

3. What are the three steps of the entering the classroom procedure?

4. Where do you need to be when the final bell rings?

5. When the teacher says "listen up" what three things do you do?

6. What are the three steps of the dismissal procedure?

7. Where do you turn in papers?

8. What do you need to leave the room?

9. When you finish early what will you do?

10. What are the three school safety drills?

11. What is classroom rule #1?

12. How do you get a good grade?



(continued)

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Answer Key

1. Why do we have classroom procedures?
Makes everything easier
2. Where do you find the bellwork assignment, daily objective, and agenda?
On the board
3. What are the three steps of the entering the classroom procedure?
Handouts, seated, bellwork
4. Where do you need to be when the final bell rings?
In the room
5. When the teacher says “listen up” what three things do you do?
Stop, look, listen (silence)
6. What are the three steps of the dismissal procedure?
Complete work, clean area, be seated
7. Where do you turn in papers?
On the table under the clock
8. What do you need to leave the room?
Signed planner
9. When you finish early what will you do?
Something quiet like read a book
10. What are the three school safety drills?
Fire, tornado, code red
11. What is classroom rule #1?
Follow teacher’s directions the first time
12. How do you get a good grade?
Attend, complete work, study for tests